

## **GMAC Speaker Policies**

## 2018 Annual Conference June 27-29 Boston, MA

By submitting a Speaker proposal, you agree to the following Conference Speaker policies and terms:

- Noncommercial/Non-Solicitation: GMAC professional education and training programs are meant to be learning experiences and are not commercial. Speaker's presentations or materials will not be used to promote their products or services. As such, final content will be reviewed by a member of the GMAC Professional Education & Training department for final approval. GMAC reserves the right to cancel a session if content does not meet noncommercial/non-solicitation standards. Furthermore, all presentations and materials shall be consistent with the GMAC mission and values.
- 2. **Session Guidelines**: If selected, your presentation, including any materials will be developed and provided to GMAC in accordance with the <u>GMAC Session Guidelines</u>. Speakers will provide all content portions of their presentations to a member of the GMAC Professional Education & Training department and make changes as reasonably requested by GMAC by the specified dates. A two-sentence session description is due to GMAC by February 2, 2018. All A/V and room requirements as well as full session descriptions for purposes of the event program book and website are due to GMAC by May 4, 2018. Failure to comply with the deadlines for submissions may result in your session being canceled by GMAC.
- 3. **Session Materials**: You have full ownership rights to your proposal and presentation materials (if selected) and you certify that your proposal and presentation is your own work; and further that it does not contain material that is inappropriate, indecent, obscene, hateful, discriminatory, defamatory, slanderous, libelous, or unlawful. If selected you agree that you will only use the presentation template provided to you by GMAC.
- 4. Conference Cost and Expenses: Speakers are responsible for the conference registration fee and all expenses (including transportation and lodging) related to participating in and attending the event. No honoraria or registration discounts will be provided by GMAC for session speakers.
- 5. **Conference Registration Deadline**: Session speakers are responsible for registering for the conference no later than March 30, 2018. Failure to comply with the registration deadline may result in your session being canceled by GMAC.
- 6. **Distribution**: GMAC has the right to distribute your session presentation slides and handouts to the conference attendees on the website starting the last day of the event.
- 7. **Privacy Policy**: By submitting a proposal, you consent to the <u>GMAC Privacy Policy</u>. This includes information regarding the collection, processing, and transmission of your information to and from the United States, as well as information-sharing practices with third parties and other event attendees.