

# Responsibilities

## We are committed to you and we depend on your commitment to us.

We provide you with the tools, data, and professional development opportunities you need to succeed in today's competitive graduate management education market. In turn, your membership comes with responsibilities:



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**Data Submission.** You are required to participate in the GMAC Application Trends Survey by submitting at a minimum data for your full-time MBA, or the next largest MBA or flagship program, if a full-time MBA program does not exist. The information you provide will be kept confidential. Survey results are reported only in the aggregate, such that no individual response is reported.

- [Application Trends Survey](#) 🔒

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**Representative Designation.** You must appoint one primary and one alternate representative to receive communications and vote in Council business.

- [Representative Responsibilities](#) 🔒
- [Designate Representatives](#) 🔒

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**Board Elections & Nominations.** You are responsible for nominating directors to the Board and voting in director elections. Use the information below to complete this process.

- [Board Nomination Instructions](#)
- [Nominate Directors](#)

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**Annual Meeting.** You are expected to attend the Annual Meeting and stay on top of important Council matters. As a benefit of participation, we will pay for the cost of the least expensive, direct travel route to the Annual Meeting and Conference city. In addition, we will waive the registration fee (\$950) of the GMAC Annual Conference, beginning immediately following the Annual Meeting. Refer to the policy and form below.

- [Representative Reimbursement Policy](#)
  - [2017 Representative Travel Guidelines](#)
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School Professionals. You are responsible for reviewing who can access your school's services on gmac.com and listings in the Member Directory.

- [Member Directory Listings](#)
- [Update the Directory](#) 

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*There is no fee for membership. However, as a member school you are expected to demonstrate your commitment to the [GMAC Membership Policy & Values](#).*