



P.O. Box 5912, Lutherville-Timonium MD 21094 • (800) 458-9383 – www.atcmeetings.com

800 General number Direct Dial	(800) 458-9383 (703) 253-6004 ATC Hours of Operation: Monday through Friday, 8:30 am to 7:00 pm EST
Dedicated Agents	KAY SCHABEL Office Hours: 9:00 am to 5:30 pm EST Telephone: (703) 720-9006 or (800) 458-9383, x1180 Email: kays@atcmeetings.com ANNICE ALLEN Office Hours: 10:00 am to 7:00 pm EST Telephone: (703) 720-9014 or (800) 458-9383, x1260 Email: annicea@atcmeetings.com AARON LOGAN Office Hours: 10:30 am to 7:00 pm EST Telephone: (800) 458-9383, x1350 Email: aaronl@atcmeetings.com STACEY BROWN Office Hours: 8:30 am to 3:00 pm EST Telephone: (703) 720-9004 or (800) 458-9383, x1150 Email: staceyb@atcmeetings.com If your agents are assisting other travelers, callers can press 2 and the next available agent will assist Other Contact Options reservations@atcmeetings.com
VIP/International Specialist	JO ROSS Office Hours: 11:00am – 7:00pm EST Telephone: 703-720-9001 or (800) 458-9383, x1290 Email: jor@atcmeetings.com Jo will assist your VIP travelers, i. e. Executive Director, CEO's, VP's, etc.)
Agent Supervisor	JAIME LEONARD Office Hours: 8:30 am to 5:00 pm EST Telephone (703) 720-9010 – direct jaimel@atcmeetings.com

Marketing/Internet Services	MIKE FROUNFELTER Office Hours: 10:00-6:30pm EST Telephone: 703-720-9000 Email: mikef@atcmeetings.com
Account Manager	CHERYL KLEINERT Telephone: 703-720-9007 - direct Cell: (954) 899-3291 Email: cherylk@atcmeetings.com
24-Hour Reservation Service:	CCRA ATC handles most calls during our normal business hours of Monday through Friday, 8:30 am - 7:00 pm (EST). However, when our main office is closed, we have a reliable call center to assist you: Staff and authorized travelers only. The call center has access to all records and profiles of ATC, and can assist you in the same manner as an agent in our main office. \$25 service fee applies. <ol style="list-style-type: none">1. Domestic Traveler (800-568-1651)2. International Travelers (682-233-0914) [provide VIT code: HA2CT4]
Owner:	HEATHER SCHERER E-mail: heathers@atcmeetings.com Cell: (858) 254-8969