

**Key Travel Blue**

**TOLL FREE 1-888-919-4200**

**PHONE: 1-646-289-6800**

**FAX: 1-646-289-6804**

**Business Hours: 9am - 5:30pm ET**

**Monday - Friday**

**2012 ANNUAL CONFERENCE TRAVEL RESERVATION FORM**

JUNE 20 - 22

Sheraton Hotel and Towers

Chicago, IL

CALL A TRAVEL AGENT DIRECTLY OR SUBMIT YOUR COMPLETED FORM VIA E-MAIL TO

[KTblueUSA@keytravel.com](mailto:KTblueUSA@keytravel.com) OR FAX.

ONCE YOUR TRAVEL REQUEST HAS BEEN SUBMITTED, YOU WILL BE CONTACTED WITHIN 24 HRS.

**\*\*ALL RESERVATIONS MUST BE TICKETED NO LATER THAN MAY 21, 2012.\*\***

PASSENGER NAME: \_\_\_\_\_

(EXACTLY AS IT APPEARS ON YOUR GOVERNMENT ISSUED ID OR PASSPORT)

NAME OF UNIVERSITY/ORGANIZATION: \_\_\_\_\_

PHONE (W): \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Date of Travel	From	To	Preferred Arrival Time

1st AIRLINE PREFERENCE AND FREQUENT FLYER #: \_\_\_\_\_

2nd AIRLINE PREFERENCE AND FREQUENT FLYER #: \_\_\_\_\_

AIRPORT PREFERENCE: \_\_\_\_\_

SEAT PREFERENCE     AISLE     WINDOW

TRAIN PREFERENCE (STATION AND CARRIER): \_\_\_\_\_

IN ORDER FOR TICKETS TO BE ISSUED, THE FOLLOWING INFORMATION IS NEEDED BY THE TRAVEL AGENT:

(IF YOU PREFER, YOU MAY TELEPHONE THESE DETAILS INTO THE TRAVEL AGENT AT +1-646-289-6800)

**FOR ALL TRAVELERS:**

DATE OF BIRTH: \_\_\_\_\_ GENDER: \_\_\_\_\_

**FOR INTERNATIONAL TRAVELERS TO THE US (ACCORDING TO TSA GUIDELINES):**

PASSPORT NUMBER: \_\_\_\_\_ COUNTRY OF ISSUE: \_\_\_\_\_

COUNTRY OF BIRTH: \_\_\_\_\_ PASSPORT EXPIRATION DATE: \_\_\_\_\_