



The ultimate business school application checklist

Are you ready to get serious about your application? With this business school application checklist, we've summarized the key steps between you and that all-important acceptance letter. Use this timeline to keep yourself on track throughout the process—adjust it to meet your needs and ensure you stay on top of your major application milestones!

7+ months out

- ☐ Reflect on your career goals
- ☐ Learn about the return on investment (ROI) of business school

6 months out

The GMAT Starter Kit includes **70+ practice questions** and **two full practice exams**!

- ☐ Start developing your business school story
- ☐ Begin GMAT exam prep with the **free GMAT Starter Kit**
- ☐ International applicants: Review transcript and English language requirements

5 months out

GradSelect is used by **500+ top-ranked schools**—and they are looking for candidates like you!

- ☐ Connect with schools at a **GMAC Tours** event
- ☐ Sign up with **GradSelect** so schools can start reaching out to you to apply
- ☐ Master the GMAT with our flagship prep tool: the **GMAT Official Guide**
- ☐ Develop your **business school CV or resume**

Chat with schools, network with peers, and get insider **tips from admissions experts**.

4 months out

- ☐ Take note of application deadlines for your target programs
- ☐ Review essays for your target programs and tailor your business school story
- ☐ Practice makes perfect! Try **GMAT Official Practice Exams**

3 months out

- ☐ Take the **GMAT Exam**
- ☐ Draft your application essays and answers. Ask others to review and give feedback
- ☐ International applicants: Complete your English language proficiency and transcript requirements
- ☐ Engage with your recommenders. Discuss your business school story and specifics for them to reference in their letters

Still not started prepping? Don't panic, check-out our **6-Week Study Planner**.

4 weeks out

- ☐ **Optional:** Retake the **GMAT Exam** to increase your score
- ☐ Finalize your essays and short answers
- ☐ Follow up with your recommenders. Make sure they understand your deadlines

1 week out

- ☐ Have someone else do a final review of all your materials
- Application Submission**
- ☐ Make sure you completely fulfill all application requirements

A Month or More Post-Deadline

Learn how to **elevate your business school interview skills**!

- ☐ MBA interview invitations will be mailed. Get ready to book your date and start prepping for yours!